

Employer

Historic Salisbury Foundation

Historic Salisbury Foundation seeks an Executive Director to help usher in a new era of preservation in Salisbury, North Carolina.

The Executive Director will be responsible for administration and management according to the strategic direction set by the Board of Trustees. The organization has a small staff, energetic volunteers and an active board. The Executive Director will be expected to build upon past achievements while growing the foundation to tackle the unique challenges of 21st century preservation.

Historic Salisbury Foundation, founded in 1972, has been described as "a model of a historic preservation organization" by Donovan Rypkema of Place Economics and a national expert in historic preservation. Salisbury was one of America's first National Trust for Historic Preservation's Main Street Programs and it continues to boast of a strong vibrant downtown with a mix of retail and residential usage.

In Salisbury and throughout Rowan County, the influences of heritage and history are observable at every turn. Historic Salisbury Foundation brings the community together for its annual October Tour, which draws nationwide visitors to view highlighted historic homes and properties and the preservation successes of the community.

The city and county boast 11 National Register Historic districts, five local historic districts, a history museum, the NC Transportation Museum, three house museums, two nationally-recognized historic cemeteries and a Confederate Prison site.

In addition to its history, Salisbury has a vibrant arts and entertainment scene with a culture that celebrates individualism and the creative spirit. Salisbury has three nationally-recognized theaters, art galleries, a professional symphony, breweries and wineries. The thriving downtown has local one-of-a-kind retail businesses, bars, restaurants and festivals.

Salisbury has two four-year colleges, one of the most advanced and successful community colleges in the state, and numerous other specialized masters and other educational programs involving entrepreneurship, arts, music, theater, and theology. The region continues to grow and thrive with history and heritage at its center.

Historic Salisbury Foundation operates an Endangered Properties Program (Revolving Fund) which has saved and protected over 120 properties. The Foundation advocates for, defends, protects and promotes the extensive historic architectural resources of one of America's most desirable small cities. The Foundation owns and operates three historic properties: the meticulously-restored 1908 Salisbury Southern Railroad Passenger Station featured both at the Smithsonian and in Hollywood films and currently is used as offices, an event center and AMTRAK station with eight daily passenger trains; the 1820 Dr. Josephus Hall House (a period house museum); and the former Salisbury Ice and Fuel building, now functioning as an architectural salvage warehouse open to the public.

Position

Executive Director

Type

Professional Opportunity

Location

Salisbury, NC, US

Details

The successful candidate will have a passionate preservation ethic, and background, interest, experience and ability that enables them to perform a wide range of demanding tasks, including fundraising, public advocacy, historic property management, organizational and events management and successful grant writing. The executive director is the spokesperson and main public advocate for preservation in this historic city. Relocation to historic Salisbury, NC is required.

The Executive Director works with a small permanent staff, an active and dedicated board, several committees and volunteers, neighborhood groups, other affinity organizations, the municipality managers and a broad public preservation program. The person chosen must be able to work well with a wide range of individuals and groups, but also have new ideas and enthusiasm.

Must Haves:

- BA/BS degree expected
- Management experience
- Substantial experience in historic preservation or related field
- Knowledge of nonprofit fiscal management, including budgeting
- Fundraising and development experience, including grant writing
- Strong relationship skills, tact, and professionalism
- Excellent written and verbal communication skills
- Knowledge of IT, Microsoft Office products and social media platforms

Preferred Additional Qualifications:

- Familiar with property management and real estate transactions
- Advanced degree in historic preservation, public administration or business administration
- Revolving Fund experience
- Event management

Salary commensurate with experience
Closing Date: December 15, 2018

Apply in confidence: Send cover letter, resume, salary requirement, and names of 3 references with contact information by December 15, 2018. References will not be contacted without prior permission of the applicant. EOE

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Search Committee
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HistoricSalisbury.org